



Meeting/Teleconference Invitation



USCIS FOIA Stakeholder Meeting
Wednesday, August 20, 2014
1:30 - 3:30 pm (Eastern)
20 Massachusetts Ave., NW
Washington, D.C. 20529

U.S. Citizenship and Immigration Services (USCIS) invites you to participate in a stakeholder engagement on **Wednesday, Aug. 20, 2014, from 1:30 to 3:30 p.m. (Eastern)** to discuss the agency's Freedom of Information Act (FOIA) program.

During this engagement, representatives from the USCIS Enterprise Services Directorate's National Records Center will provide a program overview and suggest ideas for how requestors can better assist USCIS in processing requests. We will also discuss recent and future enhancements, and seek feedback on our FOIA process.

To Register for this Session:

- Please send an email to FOIASIG.NRC@uscis.dhs.gov, and write "FOIA Meeting" in the subject line. In addition, please include your full name and the name of the organization you represent within the body of the email.

Once your registration is processed, you will receive a confirmation email with additional details.

To Submit Question or Agenda Items in Advance:

- You are encouraged to submit questions and agenda items before the engagement. You may do so by sending an email to FOIASIG.NRC@uscis.dhs.gov and attach all questions and agenda items in a Word document or PDF. Write "FOIA Stakeholder Meeting Agenda" in the subject line. Please submit all questions and agenda items by **Monday, Aug. 18**.

To Join this Session in Person:

- On the day of the session, please be sure to bring government-issued photo identification and plan to arrive at least 15 minutes early in order to pass through security.

To Join this Session by Phone:

- On the day of the session, please use the information below to join the teleconference. We recommend that you call in 10 to 15 minutes before the start time.

Toll-Free Call-in Number: 1-816-453-6881

Passcode: 2256287

If you have any questions about the registration process, or if you have not received a confirmation email within two business days of registering, please email us at FOIASIG.NRC@uscis.dhs.gov.

We look forward to engaging with you!