



# Instructions for Form I-956, Application for Regional Center Designation

Department of Homeland Security  
U.S. Citizenship and Immigration Services

USCIS  
Form I-956

## What Is the Purpose of Form I-956?

Form I-956, Application for Regional Center Designation, is used to:

1. Request U.S. Citizenship and Immigration Services (USCIS) designation as a regional center under the Immigration and Nationality Act (INA) section 203(b)(5)(E) that will pool investments and promote economic growth (including prospective job creation and increased domestic capital investment) in a particular geographic area.
2. Request an amendment to an approved regional center.
  - A. You must file an amendment to seek approval for:
    - (1) Changes to the regional center's name;
    - (2) Changes to the regional center's ownership, organizational structure, or administration, including the sale of the regional center, or other arrangements that would result in individuals not previously subject to the requirements under INA section 203(b)(5)(H) becoming involved with the regional center; or
    - (3) Changes to the geographic area of the regional center.

## When Must a Regional Center File an Amendment?

A regional center must file an amendment not later than 120 days before the implementation of the significant proposed changes to its organizational structure, ownership, or administration, including the sale of the regional center or other arrangements which would result in individuals not previously subject to the eligibility requirements under INA section 203(b)(5)(H) becoming involved in the regional center.

If exigent circumstances are present, regional centers must provide notice to USCIS not later than five (5) business days after a change for consideration on a case-by-case basis.

## General Instructions

USCIS provides forms free of charge through the USCIS website. To view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at <http://get.adobe.com/reader/>. If you do not have internet access, you may call the USCIS Contact Center at **1-800-375-5283** (TTY **1-800-767-1833**) and ask that we mail a form to you. The USCIS Contact Center provides information in English and Spanish.

**Signature.** Each application must be properly signed and filed. For all signatures on this application, USCIS will not accept a stamped or typewritten name in place of a signature. If you are under 14 years of age, your parent or legal guardian may sign the application. A legal guardian may also sign for a mentally incompetent person. If the application is not signed or if the requisite signature on the application is not valid, USCIS will reject the application. See 8 CFR 103.2(a)(7)(ii)(A). If USCIS accepts an application for adjudication and determines that it has a deficient signature, USCIS will deny the application.

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**Validity of Signatures.** USCIS will consider a photocopied, faxed, or scanned copy of the original handwritten signature valid for filing purposes. The photocopy, fax, or scan must be of the original document containing the handwritten ink signature.

**Filing Fee.** Each application must be accompanied by the appropriate filing fee. (See the **What Is the Filing Fee** section of these Instructions).

**Evidence.** At the time of filing, you must submit all evidence and supporting documents listed in the **What Evidence Should You Submit** and/or **Specific Instructions** sections of these Instructions.

**Biometric Services Appointment.** USCIS may require that you appear for an interview or provide biometrics (fingerprints, photograph, and/or signature) at any time to verify your identity, obtain additional information, and conduct background and security checks. After USCIS receives your application and ensures it is complete, we will inform you if you need to attend a biometric services appointment. If an appointment is necessary, the notice will provide you the location of your local or designated USCIS Application Support Center (ASC) and the date and time of your appointment or, if you are currently overseas, instruct you to contact a U.S. Embassy, U.S. Consulate, or USCIS office outside the United States to set up an appointment. USCIS may use your biometrics to obtain the criminal history records of the Federal Bureau of Investigation (FBI), for identity verification, to determine eligibility, to create immigration documents (for example, Permanent Resident Card, Employment Authorization Document), or any purpose authorized by the Immigration and Nationality Act. You may obtain a copy of your own FBI record using the procedures outlined at 28 CFR 16.32. For information, please visit:

<https://www.fbi.gov/services/cjis/identity-history-summary-checks>. For Privacy Act information, please visit <https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement>.

**Copies.** You should submit legible photocopies of documents requested, unless the Instructions specifically state that you must submit an original document. USCIS may request an original document at the time of filing or at any time during processing of an application or petition. If USCIS requests an original document from you, it will be returned to you after USCIS determines it no longer needs your original.

**NOTE:** If you submit original documents when not required or requested by USCIS, **your original documents may be immediately destroyed after we receive them.**

**Translations.** If you submit a document with information in a foreign language, you must also submit a full English translation. The translator must sign a certification that the English language translation is complete and accurate, and that he or she is competent to translate from the foreign language into English. The certification must include the translator's signature, printed name, the signature date, and the translator's contact information.

### How to Fill Out Form I-956

1. Type or print legibly in black ink.
2. If you need extra space to complete any item within this application, use the space provided in **Part 12. Additional Information** or attach a separate sheet of paper. Type or print the name of the regional center entity at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.
3. Answer all questions fully and accurately. If a question does not apply to you (for example, if you do not have a fax number) type or print "N/A" unless otherwise directed. If your answer to a question which requires a numeric response is zero or none, type or print "None," unless otherwise directed.

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**4. USCIS Online Account Number.** Providing the applicant's unique USCIS Online Account Number (OAN) helps them manage their online account. Applicants have an Online Account Number if they previously filed an application, petition, or request online or by mail and were issued a receipt number that begins with IOE. If the applicant filed a form online, they can find their OAN in their USCIS Online Account profile. If they mailed their form, they can find their OAN at the top of the USCIS Account Access Notice we sent them. The OAN is not the same as an A-Number. If the applicant does not have a receipt number beginning with IOE, they do not have an OAN.

## Specific Instructions

### Part 1. Application Type

**Item Number 1. Application Type.** Select the appropriate box to indicate whether you are submitting an initial application for designation as a regional center or an amendment to an approved regional center application.

**Item Numbers 2. - 3. Amendment Type.** If the Form I-956 you are filing is an amendment, provide the regional center identification number at the top of each page and select the appropriate box to indicate the type of changes being requested by your amendment.

### Part 2. Information About the Regional Center

**Item Number 1. Legal Name of Regional Center Entity.** Provide the legal name of the regional center entity as it appears on the entity's document of formation. The regional center entity is the legal entity seeking designation (or designated) as a regional center.

**Item Number 2. Other Name(s) the Entity is Authorized to Use or Do Business As (d/b/a).** Provide any other name(s) that the entity is authorized to use or do business as.

**Item Number 3. Organizational Structure of the Regional Center Entity.** Indicate whether the regional center entity is a government entity, a corporation, a partnership (including limited partnerships), a limited liability company, or some other type of entity.

**Item Number 4. Date the Regional Center Entity was Established.** Provide the date the regional center entity was established in mm/dd/yyyy format.

**Item Number 5. State or Territory where the Regional Center Entity was Established.** Provide the U.S. state or territory where the regional center entity was established.

**Item Number 6. List Any Other State or Territory Where the Regional Center Entity is Registered to do Business.** List any other state or territory where the regional center entity is lawfully qualified to do business.

**Item Number 7. Regional Center Federal Employer Identification Number.** Provide the Federal Employer Identification Number of the regional center entity.

**Item Number 8. Regional Center Mailing Address (and Physical Address when Applicable).** Provide the mailing address where the regional center entity can receive a printed notice from USCIS. If the mailing address of the regional center entity is the same as the physical address, select the box indicating so. If the mailing address of the regional center entity is different from its physical address, provide the physical address of the regional center entity in the space provided in **Part 12. Additional Information.**

**Item Numbers 9. - 12. Regional Center Contact Information.** Provide the telephone number, fax number, email address (if any), and website address (if any) for the regional center entity.

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**Item Number 13. Other Addresses Used by the Regional Center.** Provide any additional addresses where the regional center entity is doing business.

### **Part 3. Geographic Area of the Regional Center**

**Item Number 1. Geographic Area of the Regional Center.** Provide a listing of the geographic components (states, counties, census tracts) that comprise the defined, contiguous, and limited geographic area of the regional center. When listing census tract component(s), please enter the 11-digit FIPS code (2-digit state code, 3-digit county code, and 6-digit tract code format) that uniquely identifies each census tract. If filing an amendment to expand the geographic area of the regional center, you must describe both the currently approved geographic area and the area of requested expansion. If you need additional space to list the relevant components of the requested geographic area, list them in the space provided in **Part 12. Additional Information**.

### **Part 4. Substantive Economic Impact on Geographic Area of the Regional Center**

**Item Numbers 1 - 5.** Describe the economic and statistically valid tools to be used to demonstrate that the regional center will have a substantive economic impact on the geographic areas being requested. Describe the amount of investment to be pooled, the types of new commercial enterprises and projects to be sponsored, and the jobs that will be created.

### **Part 5. Policies and Procedures to Monitor New Commercial Enterprises and Job-Creating Entities**

**Item Number 1.** Indicate whether the regional center has submitted documentation of the policies and procedures in place to monitor the new commercial enterprises and job-creating entities' compliance with applicable laws.

If the regional center provided documentation, describe the documentation (for example, exhibit number and name of the document) submitted.

If the regional center has not submitted documentation, describe the policies and procedures in place to monitor the new commercial enterprises and job-creating entities.

**NOTE:** The description may include, but is not limited to, the regional center's policies and procedures regarding internal controls, risk management and assessment, governance, and fraud detection and/or deterrence. Documentation may include, but is not limited to, Policy Manuals and Standard Operating Procedures.

### **Part 6. Policies and Procedures to Ensure Program Compliance**

**Item Number 1.** Indicate whether the regional center has submitted documentation of the policies and procedures in place to ensure regional center's compliance with EB-5 program requirements.

If the regional center provided documentation, describe the documentation (for example, exhibit number and name of the document) submitted.

If the regional center has not submitted documentation, describe the policies and procedures in place to ensure the regional center's compliance with EB-5 program requirements.

**NOTE:** The description may include, but is not limited to, the regional center's policies and procedures regarding internal controls, risk management and assessment, governance, and fraud detection and/or deterrence. Documentation may include, but is not limited to, Policy Manuals and Standard Operating Procedures.

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## Part 7. Information About All Persons Involved with the Regional Center

**Item Numbers 1. - 6.** Provide the names of all persons involved in the regional center under the applicable category describing their involvement. For any natural person involved with the regional center indirectly through their position or other interest in a legal entity, please describe the organizational structure of their involvement. Persons should be listed under each applicable category if they are involved with the regional center in multiple ways (for example, if a person is both an owner and officer, they should be listed under both the owner category and officer category).

**Item Number 7.** Provide the total number of Supplement Forms I-956H, Bona Fides of Persons Involved with Regional Center Program, to be submitted.

**We recommend that you print or save a copy of your completed application  
to review in the future and for your records.**

### What Evidence Should You Submit?

As applicable, you should submit evidence with your application to demonstrate that you are eligible for designation as a regional center, such as the items listed below.

**You should provide the following evidence for applications filed to request initial designation of a regional center and/or to make amendments to the name, organizational structure, ownership, geographic area, or administration of a previously designated regional center.**

- 1. Map or Illustration of Geographic Area of Regional Center.** The geographic area covered by the regional center must be a defined, contiguous, and limited geographic area. You may provide a map or other illustration of the geographic components that comprise the limited and contiguous geographic area of the regional center. Include a list of the geographic components that make up the proposed geographic area of the regional center.
- 2. Substantive Economic Impact on Geographic Area of the Regional Center.** You should provide evidence that the regional center's pooled investment will have a substantive economic impact on the proposed geographic area. Your proposal must include reasonable predictions, supported by economically and statistically valid and transparent forecasting tools, concerning the amount of investment that will be pooled, the kinds of commercial enterprises that will receive such investments, details of the jobs that will be created directly or indirectly as a result of such investments, and other positive economic effects such investments will have.
- 3. Policies and Procedures to Monitor New Commercial Enterprises and Job-Creating Entities.** You may provide evidence, such as a written policy document, that describes the policies and procedures in place reasonably designed to monitor new commercial enterprises and any associated job-creating entity to seek to ensure compliance with all applicable laws, regulations, and Executive Orders of the United States, including immigration, criminal, and securities laws, as well as all securities laws of the state where any securities offerings will be conducted, investment advice will be given, or the offerors or offerees reside.
- 4. Policies and Procedures to Ensure Program Compliance.** You may provide evidence, such as a written policy document, describing the policies and procedures in place at the regional center entity to ensure EB-5 program compliance.
- 5. Information About All Persons Involved with the Regional Center.** Each person involved with the regional center must complete and submit Supplement Form I-956H, Bona Fides of Persons Involved with Regional Center Program. Each Supplement Form I-956H must be attached to the Form I-956, Application for Regional Center Designation.

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## What Is The Filing Fee?

The filing fee for Form I-956 is **\$17,795**.

**USCIS will reject your Form I-956 if you submit the incorrect fee.**

**NOTE:** Each person involved with the regional center must complete and submit **Form I-956H, Bona Fides of Persons Involved with Regional Center Program**, and pay the required biometric services fee. Please review the Form I-956H Instructions for more information.

### Payments by Check or Money Order

Use the following guidelines when you prepare your check or money order for the Form I-956 filing fee:

1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; **and**
2. Make the check or money order payable to **U.S. Department of Homeland Security**.

**NOTE:** Spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS."

**Notice to Those Paying by Check.** If you send USCIS a check, we will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.

You will not receive your original check back. We will keep a copy of your original check and destroy the original. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If your check is returned as unpayable, we will re-submit the payment to the financial institution one time. If the check is returned as unpayable a second time, we will reject your application and charge you a returned check fee.

### Payments by Credit Card

If you are filing your application at a USCIS Lockbox facility, you can pay your filing fee using a credit card. Please see Form G-1450, Authorization for Credit Card Transactions, at [www.uscis.gov/G-1450](http://www.uscis.gov/G-1450) for more information.

**NOTE:** By completing this transaction, you agree that you have paid for a government service and that the filing fee, biometric services fee, and all related financial transactions are final and not refundable, regardless of any action USCIS takes on an application, petition, or request, or how long USCIS takes to reach a decision.

**NOTE:** The filing fee is not refundable, regardless of any action USCIS takes on this application. **DO NOT MAIL CASH.** You must submit all fees in the exact amounts.

### How to Check If the Fees Are Correct

Form I-956's filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fee is correct by following one of the steps below.

1. Visit the USCIS website at [www.uscis.gov](http://www.uscis.gov), select "FORMS," and check the appropriate fee; or

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2. Visit the USCIS Contact Center at [www.uscis.gov/contactcenter](http://www.uscis.gov/contactcenter) to get answers to your questions and connect with a live USCIS representative. If you do not have internet access, you may call the USCIS Contact Center at **1-800-375-5283** (TTY **1-800-767-1833**). The USCIS Contact Center provides information in English and Spanish.

USCIS will reject your Form I-956 if you submit the incorrect fee or if you attach payment for more than what you are required to pay. In such a case, USCIS will return any filing fees you submitted with your Form I-956. Form I-956 is not eligible for a fee waiver under 8 CFR 103.7(c).

### Where To File?

Please visit our website at [www.uscis.gov/I-956](http://www.uscis.gov/I-956) or visit the USCIS Contact Center at [www.uscis.gov/contactcenter](http://www.uscis.gov/contactcenter) to connect with a USCIS representative for the most current information about where to file this application. If you do not have internet access, you may call the USCIS Contact Center at **1-800-375-5283** (TTY **1-800-767-1833**). The USCIS Contact Center provides information in English and Spanish.

### Address Change

The regional center must notify USCIS of any change to the mailing address of the regional center entity within 30 days of such change. Notification of these changes can be made by sending an email to the EB-5 Program mailbox at: [USCIS.ImmigrantInvestorProgram@dhs.gov](mailto:USCIS.ImmigrantInvestorProgram@dhs.gov). If you do not have internet access, you may call the USCIS Contact Center at **1-800-375-5283** (TTY **1-800-767-1833**). The USCIS Contact Center provides information in English and Spanish.

**NOTE:** Do not submit a change of address request to USCIS Lockbox facilities because the Lockbox does not process change of address requests. Sending notification of address change to the EB-5 Program mailbox at [USCIS.ImmigrantInvestorProgram@uscis.dhs.gov](mailto:USCIS.ImmigrantInvestorProgram@uscis.dhs.gov) does not negate your requirement to notify USCIS as explained in [www.uscis.gov/addresschange](http://www.uscis.gov/addresschange).

### Processing Information

You must have a United States address to file this application.

**Initial Processing.** Once USCIS accepts your application, we will check it for completeness. If you do not completely fill out this application, you will not establish a basis for your eligibility and USCIS may reject or deny your application.

**Requests for More Information.** We may request that you provide more information or evidence to support your application. We may also request that you provide the originals of any copies you submit. If we request an original document from you, it will be returned to you after USCIS determines it no longer needs your original.

**Requests for Interview.** We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your biometrics to verify your identity or update background and security checks.

**Decision.** The decision on Form I-956 involves a determination of whether you have established eligibility for the requested designation, or an amendment to a previously approved designation. USCIS will notify you of the decision in writing.

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**Approval.** If you have established that you qualify for the benefit sought, USCIS will approve your application. The approval notice will provide information about the responsibilities and obligations of your USCIS designated regional center. It will also list the evidence to submit in support of regional center-associated individual EB-5 petitions, as well as details on the reporting and oversight requirements for regional centers.

**Denial.** If you have not established eligibility for the benefit sought, USCIS will deny this application. The denial notice will describe the reasons for the denial, and the regional center's right to appeal to the Administrative Appeals Office as specified in 8 CFR part 103.3.

## USCIS Forms and Information

To ensure you are using the latest version of this application, visit the USCIS website at [www.uscis.gov](http://www.uscis.gov) where you can obtain the latest USCIS forms and immigration-related information. If you do not have internet access, you may call the USCIS Contact Center at **1-800-375-5283** (TTY **1-800-767-1833**) and ask that we mail a form to you. The USCIS Contact Center provides information in English and Spanish.

Please visit us at [www.uscis.gov/contactcenter](http://www.uscis.gov/contactcenter) to get basic information about immigration services and ask questions about a pending case. Through our digital self-help tools and live assistance, the USCIS Contact Center provides a pathway for you to get consistent, accurate information and answers to immigration case questions.

## Penalties

If you knowingly and willfully falsify or conceal a material fact or submit a false document with your Form I-956, we will deny your Form I-956 and may deny any other immigration benefit. In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

## DHS Privacy Notice

**AUTHORITIES:** The information requested on this application, and the associated evidence, is collected under INA sections 101, 103, 203, 204, 216A, and 245 (as amended), and the EB-5, Reform and Integrity Act of 2022, Div. BB of the Consolidated Appropriations Act, 2022 (Pub. L. No. 117-103).

**PURPOSE:** The primary purpose for collecting the requested information on this application is to determine if the regional center has established eligibility for regional center designation or amended designation. DHS will use the information you provide to grant or deny the regional center application. The identifying information requested on this application relating to the principals of the regional center and the owners of associated new commercial enterprises will allow DHS to perform standard background checks with law enforcement agencies. These background checks may reveal derogatory information that may result in denial of your application and/or termination of the regional center's designation.

**DISCLOSURE:** The information you provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision in your case or result in denial of your application.

**ROUTINE USES:** DHS may share the information you provide on this application with other Federal, state, local, and foreign government agencies, and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS-007 - Benefits Information System and DHS/USCIS-001 - Alien File, Index, and National File Tracking System of Records] which you can find at [www.dhs.gov/privacy](http://www.dhs.gov/privacy). DHS may also share the information, as appropriate, for law enforcement purposes or in the interest of national security.